

Parents Bill of Rights for Data Privacy and Security

Madison-Oneida BOCES

Madison-Oneida BOCES seeks to use current technology, including electronic storage, retrieval, and analysis of information about students' education experience in the BOCES, to enhance the opportunities for learning and to increase the efficiency of our operations.

Madison-Oneida BOCES, and its Mohawk Regional Information Center, also provide component school districts, and other participating educational agencies, with access to and support for educational technology through centralized contracting with educational technology vendors.

To assist in meeting legal requirements for maintaining the privacy and security of protected student data and protected principal and teacher data, including Section 2-d of the New York State Education Law, Madison-Oneida BOCES has posted this Parents Bill of Rights for Data Privacy and Security.

- (1) A student's personally identifiable information cannot be sold or released for any commercial purposes.
- (2) Parents have the right to inspect and review the complete contents of their child's education record. The procedures for exercising this right can be found in [Student Records Policy, No. 7050](#).
- (3) State and federal laws protect the confidentiality of personally identifiable information, and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred.
- (4) A complete list of all student data elements collected by the State is available at <http://www.nysed.gov/data-privacy-security/student-data-inventory> and a copy may be obtained by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, New York 12234.
- (5) Parents have the right to have complaints about possible breaches of student data addressed.
 - Parents may make a written report of a possible breach of student data to the Madison-Oneida BOCES Data Protection Officer by submitting the Unauthorized Release of Student Data Complaint Form, found at: https://www.moboces.org/quick_links/data_privacy_resources, by email to DataProtectionOfficer@moboces.org or by regular mail to Data Protection Officer, Madison-Oneida BOCES, 4937 Spring Road, P.O. Box 168, Verona, NY 13478.

- Complaints may also be directed in writing to the Chief Privacy Officer, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, New York 12234.

Supplemental Information About Third Party Contracts

We are compiling the following information about each agreement between Madison-Oneida BOCES and an outside party that receives protected student data, or protected principal or teacher data, from BOCES or a participating school district: (1) the exclusive purposes for which the data will be used, (2) how the contractor will ensure that any subcontractors it uses will abide by data protection and security requirements, (3) when the contract expires and what happens to the data at that time, (4) if and how an affected party can challenge the accuracy of the data that is collected, (5) where the data will be stored, and (6) the security protections taken to ensure the data will be protected, including whether the data will be encrypted.

Links to the Supplemental Information about third party contracts can be found at:

https://www.moboces.org/quick_links/data_privacy_resources.